



Children's Rehabilitation Centre Algoma
"Reaching potential together"
Centre de réadaptation pour enfants d'Algoma
"Ensemble vers l'épanouissement"

INFORMATION REGARDING CANCELLATION of APPOINTMENTS

Children's Rehabilitation Centre Algoma (CRCA) aims to provide services to as many clients as possible. When you accept an appointment time, please realize that this time is reserved exclusively for you and no one else. Because we value our relationship with you, we do everything we can to accommodate your schedule and we try to provide various reminders for you.

We ask that you show consideration if you are unable to keep an appointment by contacting the Centre at the numbers below, **24 hours** in advance of your appointment time. We would like to have the option to offer that appointment time to another client who is waiting for services.

To cancel an appointment, please call:

- In **Sault Ste. Marie and surrounding Central Algoma area**: 705-759-1131 ext. 0
- In **North Algoma** (e.g., Wawa, White River, Hornepayne): (705) 856-4494
- In **East Algoma** (e.g., Blind River, Elliot Lake, Spanish): (705) 848-6092

Please be aware that three or more no-shows or late cancellation of appointments (less than 24 hours notice) over a 3 month period of time may result in your child being discharged from the centre.

The intent of our no-show/late cancellation policy is not meant to be a burden. It aids us in offering a high standard of service to our clients, and to move clients from our wait list to services as quickly as possible.

Thank you,
Staff of Children's Rehabilitation Centre Algoma

HEAD OFFICE
74 avenue Johnson Avenue
Sault Ste. Marie, ON, P6C 2V5
Phone/tél: (705) 759-1131
Fax/télé: (705) 759-0783
Toll Free: 1-800-268-1079

151, rue Ontario Ave (Rooftop)
Elliot Lake, Ontario P5A 2T2
(705) 848-6092 or (705) 848-3802
Toll Free Fax (855) 759-0783

26, rue Sainte Marie Street, P.O. Box 1727
Wawa, Ontario P0S 1K0
(705) 856-4494
Fax/télé: (705) 856-1046
Toll Free: 1-888-856-4494

Website: www.crcalgoma.ca